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| **FROM:** **[Coach name]****[Coach Address]****[Coach contact number]** | INVOICE |
| Invoice #[number]Date: [invoice date]Invoice due to be paid: [insert date] |

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| To:[FULL CLUB TITLE]Edinburgh University Sports Union48 PleasanceEH8 9TJ**[Club Contact Number]** | For:**[Coaching – club name]** |

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| DESCRIPTION | HOURS | RATE | AMOUNT |
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|  | TOTAL |  |

Please make all payments payable to:

**[Coach name]**

**[Coach Bank]**

**[Coach Account Number]**

**[Coach Sort Code]**

**Many thanks!**