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| **FROM:**  **[Coach name]**  **[Coach Address]**  **[Coach contact number]** | INVOICE |
| Invoice #[number]  Date: [invoice date]  Invoice due to be paid: [insert date] |

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| To:[FULL CLUB TITLE] Edinburgh University Sports Union  48 Pleasance  EH8 9TJ  **[Club Contact Number]** | For: **[Coaching – club name]** |

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|  | TOTAL | |  |

Please make all payments payable to:

**[Coach name]**

**[Coach Bank]**

**[Coach Account Number]**

**[Coach Sort Code]**

**Many thanks!**